



BOARD OF DIRECTORS MEETING
LOST CREEK LIMITED DISTRICT

August 9, 2017

SIGN IN SHEET

NAME (Please Print)	ADDRESS (optional)	TELEPHONE (optional)
1 Sandy Whitney	1401 Thaddeus Cv	512.330.4045
2 Megan Mann		
3 Darlene Hyzak		
4 Maxine Brinkoeter		
5 Clinton Brinkoeter	1610 Mill Springs D	512-3275871
6 Carla Dayne		
7 Doug Woods		
8 Nancy Lane		
9 Barbara Slatoy		
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MINUTES OF SPECIAL MEETING
BOARD OF DIRECTORS

LOST CREEK LIMITED DISTRICT
Travis County, Texas

August 9, 2017

The Board of Directors of Lost Creek Limited District of Travis County, Texas, convened in a special meeting at the Lost Creek Limited District administrative office located at 1305 Quaker Ridge Drive, Austin, Travis County, Texas, on Wednesday, August 9, 2017. Lawful and proper notice of the time, place and the subject of the meeting was posted at the place and time required by law.

Directors: Leah Stewart
Eric Castro
Chuck McCormick
Andy Bitner
Madeleine Connor

Bookkeeper/Manager/Deed
Restriction Enforcement Officer: Jim Emmons (Pinnacle Texas Management Services)

Residents and guests: See Attached Sign-in Sheet

1. Board Convenes, and Roll Call (Agenda Item 1)

Director McCormick called the meeting to order at 6:30 p.m. All directors were present, thus constituting a quorum.

2. Contractor Proposals for Restroom Accessibility Improvements (Agenda Item 2)

Jim Emmons presented two proposals that he received from contractors for construction of accessibility improvements to the restroom facilities. He noted that he had solicited a third proposal, but the contractor did not submit a proposal. He also noted that he had experience with both of the contractors that did submit proposals.

After discussion, Director Stewart moved that the Board approve the award of the contract to Expert Service, Inc. Director Castro seconded the motion, and requested whether Director Stewart would accept an amendment to her motion that would allow the General Manager to negotiate materials price decreases with the contractor. The motion, as amended, carried 4-1, with Director Connor abstaining.

The Board directed the General Manager to work with legal counsel to prepare a contract that reflected the terms of the contractor's bid. In addition, the Board authorized Director Connor to select tiles and materials for the project.

3. Draft Budget Discussions (Agenda Items 3))

Director Bitner presented a draft budget to the Board for discussion relating to District's 2017-2018 Fiscal Year. He discussed the assumptions for each proposed line item expenditure included in the budget.

The Board provided feedback regarding individual budget items, including employee compensation, greenbelt and park maintenance, security patrol expenditures, legal, and capital expenditures. Members of the public also submitted requests for projects for Board consideration and inclusion in the budget.

Director Bitner agreed to revise the draft budget to incorporate feedback, and for consideration by the Board at its next meeting. The Board took no final action.

4. Adjournment (Agenda Item 4)

Upon a motion by Director Stewart, the Board adjourned the meeting at 9:05 p.m.



Secretary