

MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS

LOST CREEK LIMITED DISTRICT
Travis County, Texas

January 19, 2017

The Board of Directors of Lost Creek Limited District of Travis County, Texas, convened in a regular meeting at the Lost Creek Limited District administrative office located at 1305 Quaker Ridge Drive, Austin, Travis County, Texas, on Tuesday, January 19, 2017. Lawful and proper notice of the time, place and the subject of the meeting was posted at the place and time required by law.

Directors: Leah Stewart
Eric Castro
Chuck McCormick
Andy Bitner
Madeleine Connor

District Attorney: Tony Corbett
Freeman & Corbett

Bookkeeper/Manager/Deed
Restriction Enforcement Officer: Jim Emmons (Pinnacle Texas Management Services)

Residents and guests: See Attached Sign-in Sheet

1. Board Convenes, and Roll Call (Agenda Item 1)

Director Stewart called the meeting to order at 6:31 p.m. All directors were present, thus constituting a quorum.

2. Citizen Communications (Agenda Item 2)

Carla Doyne requested that the Board refer to the District's administrative office as the "Lost Creek Community Building". She also invited members of the Board to attend the next Lost Creek Civic Organization meeting.

3. Solid Waste Collection Services Rate Increase (Agenda Item 6(b))

Steve Shannon, of Progressive Waste Solutions, addressed the Board. He noted that the contractor had not requested a rate increase since 2013. He requested that the Board approve a 3.5% rate increase to the base charge, fuel surcharge and environmental disposal fee based on

increases in the consumer price index, fuel costs and taxes. He noted that even with the proposed increase, costs to customers would remain significantly less than the City of Austin's rates for a similar sized cart. The District's legal counsel noted that upon adjustment of the base fee, the surcharge should terminate. The Board discussed the matter at length, and then tabled further consideration. The Board requested the contractor to identify a proposed increase in the customer base fee, without surcharges, that would remain in effect until the City of Austin commenced solid waste collection services.

4. **Announcements (Agenda Item 3)**

Jim Emmons identified handouts for the Board.

5. **Consent Agenda (Agenda Item 4)**

After discussion regarding the financial reports, Director Castro moved that the Board approve the Consent Agenda. Director McCormick seconded the motion, which carried unanimously.

6. **Deed Restriction Enforcement Matters (Agenda Item 5)**

Jim Emmons presented his monthly Deed Restriction Enforcement Report. The Board directed the General Manager to contact the ACC regarding unauthorized exterior construction activities. The Board also requested the District's legal counsel to send a demand letter to the owner of 1734 Ben Crenshaw Way for corrective action before the next meeting, and that the matter be included on the next meeting agenda.

7. **Election of Officers (Agenda Item 6(a))**

Director Stewart stated that she asked this matter to be include on the agenda. She noted that she has served as President of the Board for approximately one year, and wanted to give others the opportunity to serve in new officer positions. After discussion, Director McCormick moved that the Board approve the following officer positions:

President- Chuck McCormick

Vice President- Leah Stewart

Treasurer- Andy Bitner

Secretary- Eric Castro

Assistant Secretary/Treasurer- Madeleine Connor

During subsequent discussion, Director Connor requested that Director McCormick, if elected President, not send any further communications to her employer. Director Stewart stated that she hopes all directors work cooperatively together in the future, and as members of a Board of Directors, not individuals.

Director Castro then seconded the motion, which carried 4-1, with Director Connor voting against the motion.

8. Communication Matters (Agenda Item 6(c))

The Board discussed possible communications to residents regarding the Lost Creek Civic Organization's February 2, 2017 meeting regarding potential development of the Marshall Tract. The Board indicated support for a communication that indicated one or more representatives of the District may attend the event. The Board also indicated that its representatives could express appreciation for residents attending the LCCO event, but that District business should not be discussed if a quorum was present. The Board directed that Notice of a Possible Quorum be posted for the event in the event a quorum of directors attend.

[Editor's Note: The Board subsequently considered this item again in the course of Agenda Item 6(e) below and directed the General Manager to provide a communication to residents regarding the recent Administrative Office Building improvements and to solicit art work for the building, with Director Stewart to review the draft communication.]

9. Legal Services Agreement (Agenda Item 6(d))

The Board tabled consideration of this item.

10. Office Renovation Project (Agenda Item 6(e))

The Board discussed recent renovations to the District's office building. After discussion, Director Stewart moved that the Board authorize the contractor to add a second paint coat and to approve payment in an amount not to exceed \$1,200. Director Castro seconded the motion, which carried unanimously.

The Board then discussed potential artwork and the solicitation of materials from the community. The Board requested the General Manager to identify potential maps and materials for the building. The Board also discussed the possibility of conducting an "Open House" in the future after the improvements were completed.

11. Fiscal Year Goals and Priorities (Agenda Item 6(f))

Director Stewart presented a draft list of 2017 goals and priorities for the District. The Board discussed the different goals at length. The Board concurred that the individual goals would be added to future agendas to allow for Board discussion regarding the status of implementation of each goal.

12. General Manager's Report (Agenda Item 7)

Mr. Emmons presented the monthly General Manager's Report.

13. Meeting Date (Agenda Item 8)

The Board rescheduled its February meeting for February 8, 2017, and scheduled its March meeting for March 22, 2017.

14. **Adjournment (Agenda Item 11)**

Upon a motion by Director Castro, the Board adjourned the meeting at 9:11 p.m.



Secretary



BOARD OF DIRECTORS MEETING
LOST CREEK LIMITED DISTRICT

January 19, 2017

SPEAKER SIGN IN SHEET

	NAME (Please Print)	ADDRESS	TELEPHONE / EMAIL / CONTACT INFORMATION
1	Carla Payne	1313 Traddlers Cove	Progressive Waste Solutions (write conference)
2	Steve Skarman		
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BOARD OF DIRECTORS MEETING
LOST CREEK LIMITED DISTRICT

January 19, 2017

SIGN IN SHEET

	NAME (Please Print)	ADDRESS	TELEPHONE / EMAIL / CONTACT INFORMATION
1	Sandy Whitney	1401 Thaddus Cove	512.330.4045
2	Carla Doyle	1313 Thaddus Cove	
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