

NOTICE OF MEETING

LOST CREEK LIMITED DISTRICT

July 20, 2022 - 6:30 p.m.

**AGENDA**

**THE PRESIDING OFFICER AND A QUORUM OF THE BOARD OF DIRECTORS WILL BE PHYSICALLY PRESENT AT, AND MEMBERS OF THE PUBLIC MAY ATTEND, THE MEETING AT THE LOCATION REFERENCED BELOW.**

**INDIVIDUAL DIRECTORS MAY PARTICIPATE REMOTELY BY VIDEO CONFERENCE**

TO: THE BOARD OF DIRECTORS OF LOST CREEK LIMITED DISTRICT OF TRAVIS COUNTY, TEXAS, AND ALL OTHER INTERESTED PERSONS

Notice is hereby given that the Board of Directors of Lost Creek Limited District of Travis County, Texas, will hold a meeting in the Community Meeting Room of the Lost Creek Limited District Office located at 1305 Quaker Ridge Drive, Austin, Texas, 78745 on Wednesday, July 20, 2022 at 6:30 p.m.

The meeting will be livestreamed on the District's internet website and therefore available for remote viewing by members of the public. Members of the public may observe the meeting through the following weblink:

<https://us02web.zoom.us/j/86364852081?pwd=MnZiYVkvvdGVYeDNMOUJLSiVidTU4Zz09>

The password to view the livestream is 5123276243.

**Public Comment:**

Public comment will be allowed by members of the public present at the meeting during the Citizen Communication agenda item only. *The Board is not permitted by law to take action on or deliberate any matters that are raised during public comment and that are not otherwise included on the meeting agenda. Deliberation and action by the Board will only occur after conclusion of all public comments and will be limited to the subject matters listed below.*

**The Board will consider and act on the following matters:**

1. Board Convenes - Roll Call
2. Citizen Communications

*Public comment will be accepted only during this portion of the meeting or as otherwise allowed by the presiding officer. Citizens wishing to address the Board should do so during Citizens Communication. Individual speakers will be limited to three minutes of comment. Time is not transferable between speakers and June not be aggregated.*

3. Announcements **(Emmons)**
4. Consent Agenda

*The Consent Agenda allows the Board of Directors to approve routine matters with a single motion and without discussion by the Board of Directors. Any item June be removed from the Consent Agenda and considered individually upon request of a Board member or the General Manager.*

- a. Bookkeeper's Reports - **(Emmons)**
  - i. June 2022 - Fund Balance and Disbursement Reports
  - ii. June 2022 - Budget Review
  - iii. June 2022 - Investment and Capital Reserves Report
- b. Approve Minutes:
  - i. June 15, 2022 - regular meeting

5. Discussion and possible action regarding approval of engagement of Maxwell Locke & Ritter LLP for 2022 Fiscal Year Financial Audit.
6. Discussion and possible action concerning Financial Affairs and Budget Matters **(Marrs)**

- a. Monthly Treasurer's Report

7. Deed restriction enforcement matters **(Emmons)**
  - a. Receive Deed Restriction Enforcement Officer's Monthly Report
  - b. Authorize enforcement action, including litigation if deemed necessary, in connection with potential deed restriction violations at the following address(es):
    - i. None.

8. Discussion and possible action relating to enforcement of criminal trespass laws and installation of security devices to address vandalism and unlawful activity at District properties, including at Boulder Trail Park.

9. Discussion and possible action relating to installation of artificial turf at Boulevard Park.
10. Discussion and possible action relating to clearing of vegetation for fire mitigation under "Firewise" program.
11. Discussion and possible action regarding records retention, including retention of historical information on former District website.
12. Discussion and possible action relating to relocation, repair and/or replacement of District kiosks located at District park and greenbelt lands.
13. Discussion and possible action relating to relocation, replacement or installation of a water fountain and/or water bottle filler at District Administrative Office and/or Boulevard Park.
14. Discussion and possible action relating to potential development of the Marshall Tract including Potential Annexation of such tract into the boundaries of the District **(Marrs and Stewart)**
15. Election Matters-

- i. Consider and take action regarding Adoption of Order Calling Director Election for November 8, 2022;

*Considerar la adopción de una Orden de Elección de Directores a celebrarse el 8 de noviembre de 2022 y actuar al respecto;*

- ii. Approve Appointment of Election Agent;

*Aprobar la designación del Agente Electoral;*

- iii. Consider and take action regarding Approval of Election Services Contract and Joint Election Agreement with Travis County; and

*Considerar la aprobación del Contrato de Servicios Electorales y del Convenio de Elecciones Conjuntas con el Condado de Travis y actuar al respecto; y*

- iv. Authorize such other action as may be necessary or convenient to proceed with Director Election.

*toda otra medida que sea necesaria o conveniente para proceder con la Elección de Directores.*

2. Discussion and possible action relating to communications with Lost Creek residents
  - a. Discussion and possible action relating to District Internet Website; and
  - b. Approve newsletters, emails and other communications regarding projects and matters of public interest (**Jackson and Bitner**)
  - c. Authorize publication of notice in Lost Creek Living relating to Architectural Control Committee Review and Approval Requirements. (**Jackson**)
3. General Manager's report relating to monthly operations, repairs, and maintenance activities (**Emmons**)
4. Discussion and possible action relating to Security Patrols:
  - a. Authorize additional Security patrols within District boundaries and at District properties (currently approved through July 31, 2022)
  - b. Discussion and possible action relating to receipt of voluntary funding from resident(s) for additional traffic and speed enforcement services within the District.
5. Receive Reports from Standing District Committees regarding monthly committee activities\*:
  - a. Communications Committee (Directors Jackson and Bitner)
  - b. Parks and Recreation Committee (Directors Vetromile and Bitner)
  - c. Development and Annexation Committee (Directors Marrs and Stewart)
  - d. Deed Restriction Enforcement Committee (Directors Stewart and Vetromile)
  - e. Finance Committee (Directors Marrs and Jackson)

*\*The Board will only deliberate and take action regarding committee matters that are separately identified as potential action items on the agenda.*

6. Discussion and possible action relating to General Management, Bookkeeping and Restrictive Covenant Enforcement Services Agreement

between the District and Pinnacle Texas Management Services L.L.C. (the "Operations Contract") and District Operations:

- a. Seek legal advice and opinion from District legal counsel relating to the Operations Contract;
  - b. Discussion and possible action relating to management and operation services provided by Pinnacle Texas Management Services L.L.C.; and
  - c. Discussion and possible action relating to the Operations Contract and management services provided by Pinnacle Texas Management Services L.L.C.
7. Scheduling of future Board meetings
  8. Summary of Action Items
  9. Adjourn

\*The Board of Directors June go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters, including without limitation, pursuant to Section 551.071 of the Texas Government Code in order to consult with its attorney (i) in order to seek the advice of the attorney regarding pending or contemplated litigation, or a settlement offer; or (ii) on a matter in which the duty of the attorney to the Board of Directors under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act.

No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-327-6243 for further information.

  
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Anthony S. Corbett